

Dear Parents/Carers

I am sorry that I have not written before now, but government guidance was literally changing overnight. I am now in a position to share more details although the final decision will not be known definitively until Mr Johnson's speech on Thursday night.

The Government have urged a 'cautious and phased return'. For this reason, the central team and the headteachers of the University of Chichester Multi-Academy Trust (UniCAT) have developed the 'Step' approach below.

Currently, Step 1 will begin on Monday 1<sup>st</sup> June. A lot of changes have been made to both the physical layout of the building and the procedures we follow in school. All of these are to minimise the risk to children and staff.

Keyworker/Vulnerable children will continue to attend on June 1<sup>st</sup> but they will be in a bubble of no more than 15 children. They will be based in the Year 4 classrooms and Mr Burns Year 5 classroom. We would like to encourage full time attendance of the keyworker/vulnerable children.

When we are satisfied that Step 1 has been met, we will invite the first year group in. Following government guidance, this would be Year R. The year group will be set up in 4 bubbles, with no more than 15 children in each. They will be using the Year R and Year 1 teaching spaces. Each bubble will have an allocated toilet. The Year R children from the Keyworker/Vulnerable Group will join their year group. The children and the adults will remain in the same bubble all day.

Step 3 would be Year 1 based in Year 2 classrooms and Year 3 classrooms and Year N in the Nursery.

Step 4 would be Year 6 based in Year 6 classrooms and 5T.

<b>Step 1</b>	<i>Beginning on Monday 1<sup>st</sup> June (unless directed otherwise by the Prime Minister on 28<sup>th</sup> May).</i> Complete deep cleaning and staff orientation, preparing for opening. Sensitive re-orientation for key worker and vulnerable groups developing routines and refining and testing the bubble delivery model with ongoing risk assessment
<b>Step 2</b>	Once the structure and routines are secure with key worker groups, we will welcome the first full year group (Reception) using government priorities and establish the model with them and continue dynamic risk assessment.
<b>Step 3</b>	Once the structure and routines are secure with the first full year group we will welcome the second full year groups (Nursery and Year 1) using government priorities and establish the model with them developing routines and refining and developing the bubble delivery model with ongoing risk assessment.
<b>Step 4</b>	Once the structure and routines are secure with the second full year groups, we will welcome the third full year group (Year 6) using government priorities and establish the model with them developing routines and refining and developing the bubble delivery model with ongoing risk assessment.
<b>Step 5</b>	Reflect on and revise strategies and consider possibilities for wider opening.

Online learning and teacher phone calls to families' homes will continue for all year groups, until the year group starts in school.

School will close for all year groups, except the vulnerable/keyworker children at 1.00 every Wednesday.

**There are some very clear rules for children coming in.**

The only entrance is Malins Road and the only exit is Steerforth Close. This is different for Nursery who will enter through the Nursery gate and exit through the main gate to the school.

All children must be brought to and picked up from school by one adult only. Children should be taken to their own entrance and line up using the social distancing markers. Staff will be available to direct parents and children.

Keyworker and Vulnerable Group's day will be 9.00 – 3.00.

Year R's day will be 8.45 – 2.45.

Times for other year groups will be decided before they return.

Children can only bring in plastic lunch boxes and a coat. They must not bring in anything else.

It is still non-uniform. Please ensure that children wear sensible footwear so they can play and work outside. We ask you to shower your child as soon as they get home and wash their clothes. To help prevent the spread of the virus, children should not wear the same clothes two days in a row.

Parents/carers will only be allowed in school by appointment. There will be someone at the classroom door if they have an issue they wish to discuss with the teacher, they can ring LAPS or they can email the year group email address.

Any deliberate spitting, biting or coughing in faces will not be tolerated. These children will be sent home for a specified period of time.

If you have any questions, please email on [admin@fbacademy.co.uk](mailto:admin@fbacademy.co.uk) or join me in a Zoom Meeting on Friday 29<sup>th</sup> May at the following times.

12.00 Year N/R

12.30 Years 1 and 2

1.00 Years 3 and 4

1.30 Years 5 and 6

Provision parents may join any of the meetings.

The meeting ID is 663 599 8823 and the password is 605365.